

Please ensure the building plans you provide include:

1. Location of street (street frontage)
2. Dimensions of all property boundaries (length and width) (land area - m²)
3. Dimensions of existing and proposed structures and distances between structures
4. Structures are labelled
5. North point
6. Property details (address etc.)

To assist you with the plan, the location of your house on your block of land may be available from council archives.

It is important (when drawing a site plan) to note all structures within the property boundary, including the existing house and any other structures (i.e. sheds, patios, carports, even trees) and any known service networks.

